

PRE LISTING CHECKLIST

Borrower's Name \_\_\_\_\_ Borrower's Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Phone Number \_\_\_\_\_

EMAIL \_\_\_\_\_ EMAIL \_\_\_\_\_

Mortgage Account # 1st and original PRINCIPAL BALANCE :

Mortgage Account # 2nd PRINCIPAL BALANCE: PURCHASE MONEY or Equity Line

PROPERTY ADDRESS: \_\_\_\_\_

Have you filed for Bankruptcy?

Have you foreclosed on another home?

**SELLER DUE DILIGENCE**

o LEGAL ATTORNEY CONTACT INFO:

o TAX ATTORNEY OR ACCOUNTANT CONTACT INFO:

o CREDIT CONTACT INFO:

SHORT SALE PACKAGE INCLUDING THIS FORM FILLED OUT COMPLETELY TO BE DELIVER TO:

Andy@HousingAngels.com | FAX 602 532 7560

\*\*\*must put Housing Angel Rep name on cover and call them after you send\*\*\*

- 1. Last 2 W2s
- 2. Last 2 paystubs or 1 month Profit and Loss statement (if self-employed only)
- 3. Last 2 year's tax records (first 2 pages of 1040 ONLY)
- 4. Last 2 months bank statements ALL PAGES
- 5. AUTHORIZATION LETTER (found on HousingAngels website)
- 6. Hardship Affidavit or Hardship Letter
- 7. HOA INFORMATION (ie if missed payments how much do you owe)
- 8. LIEN INFORMATION (ie describe other liens on the property)
- 9. COPY OF MOST RECENT MORTGAGE STATEMENTS
- 10. Photos of Home Good and Bad in a digital format

SELLER: \_\_\_\_\_ DATE: \_\_\_\_\_

SELLER: \_\_\_\_\_ DATE: \_\_\_\_\_

Disclaimer: Seller acknowledges that Broker is not qualified to provide financial, legal or tax advised regarding a short sale transaction. Therefore, the Seller is advised to obtain professional tax advice and consult independent legal counsel immediately regarding the tax implications and advisability of entering into a short sale agreement.